

To: University Employees
CC:
From: Kenneth R. Marshall
TrojanTransportation/Citations and Enforcement

Date: September 28, 2007
Re: Intercampus Permits

Recently, we have seen an increase in citations for intercampus parking. We understand the need for intercampus visits as part of normal business operations. Although our goal is to accommodate all of our Trojan family, we need to maintain parking spaces for permit holders in their assigned structure or lot. We would like to outline the policies regarding parking for permit holders at UPC and HSC.

For HSC permit holders wishing to visit UPC: Any vehicle displaying an HSC permit coming to visit UPC for business between the hours 7:00 am and 5:00 pm may park at the Parking Center. Persons wishing to park on main campus may do so with the purchase of a daily pass or by requesting a department reservation for parking. After 5:00 pm, HSC permits are valid in any UPC structure or surface lot with the exception of disabled, reserved, and Pay & Display spaces.

For UPC permit holders wishing to visit HSC: Any vehicle displaying a UPC permit may park in LOT 71 at HSC between the hours of 7:00am and 5:00 pm. Persons wishing to park at LOT SSP or Biggy Structure may do so with the purchase of a daily pass or by requesting a department reservation for parking.

Reservations for parking may be requested by visiting: <http://transnet.usc.edu/>

Please note that this memorandum supersedes all letters or memorandums that have been circulated previously.

Thank you for your cooperation in this matter.