

# Welcome to the DoorDash Program

This program is meant to supply you food options during your isolation period. USC will supply you \$70 each day in DoorDash credits.

## Program Rules:

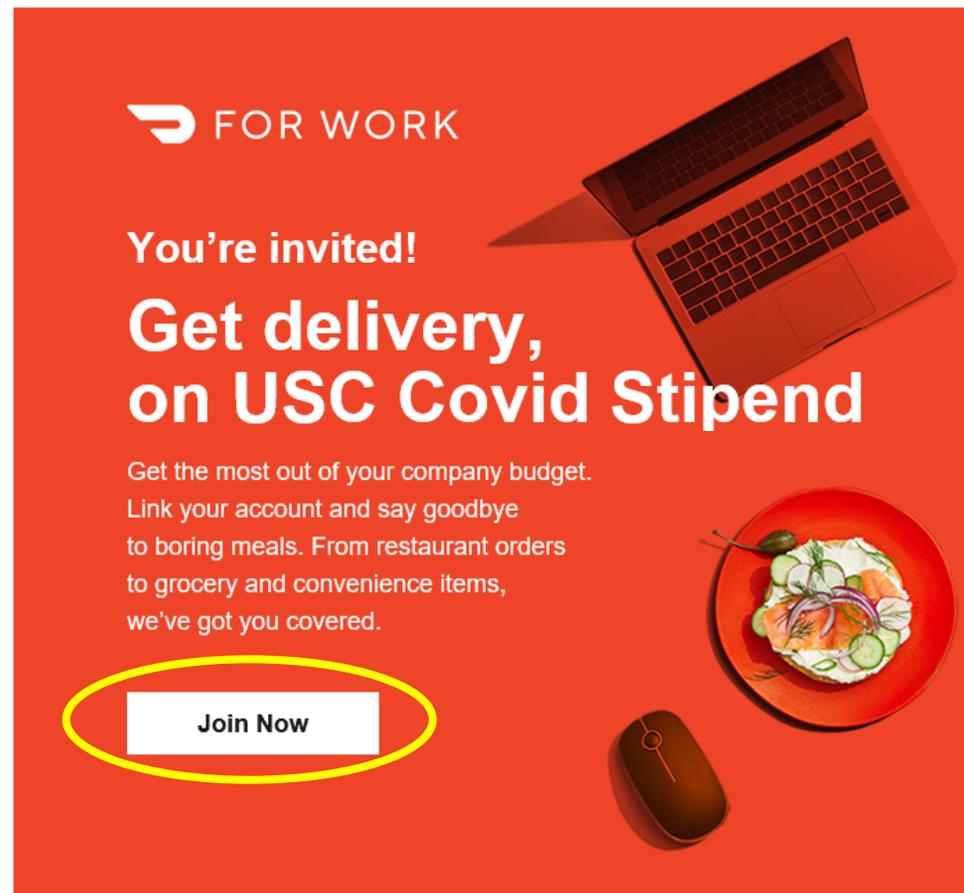
- If you exhaust your credits on any given day, you will not receive additional credits until the following day.
- You are able to use your credits for food, groceries, and pharmacy purchases through the DoorDash portal. *However, the total spend that USC covers is limited to \$70 per day.*
- Any charges after \$70 per day will be charged to your personal account.
- No alcohol purchases are permitted.
- All deliveries must be to the DoubleTree Hotel, 120 South Los Angeles St. Los Angeles CA 90012. *Deliveries to other locations will be charged to your account.*
- As part of this program you may sign up for a 30 day trial of Dash Pass, which will waive some delivery fees. If you choose to sign up for this trial, you are responsible for canceling this trial within the 30 day period. *Any charges incurred due to failing to cancel this subscription are not covered by the university.*
- *All purchases are audited regularly. Abuse of this program, including deliveries to addresses other than the DoubleTree hotel, will result in removal of your credits and will be reported to SJACS as a COVID violation.*

**Let's get started...**

# DoorDash Sign-Up

- 1) You will receive an email from *DoorDash for Work* <[accounts@doordash.com](mailto:accounts@doordash.com)> inviting you to join our program. Click JOIN NOW on the invitation or visit [doordash.com/teams/join](https://doordash.com/teams/join)

From: DoorDash for Work <[accounts@doordash.com](mailto:accounts@doordash.com)>  
Date: September 23, 2021 at 1:23:46 PM PDT  
To: [REDACTED] <[\[REDACTED\]@usc.edu](mailto:[REDACTED]@usc.edu)>  
Subject: You're invited! Get delivery on USC Covid Stipend  
Reply-To: [accounts@doordash.com](mailto:accounts@doordash.com)



**FOR WORK**

**You're invited!**

**Get delivery,  
on USC Covid Stipend**

Get the most out of your company budget.  
Link your account and say goodbye  
to boring meals. From restaurant orders  
to grocery and convenience items,  
we've got you covered.

**Join Now**

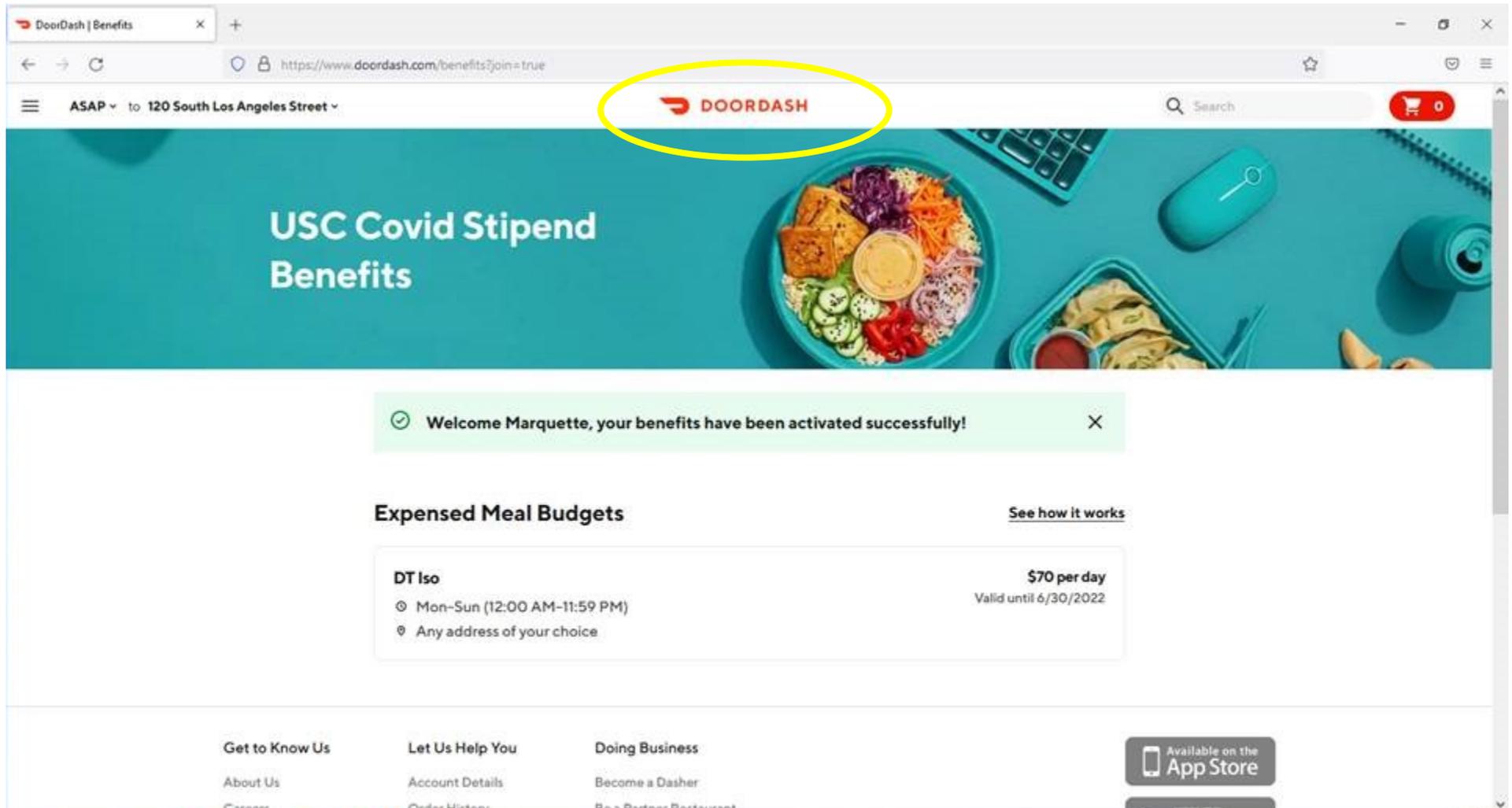
The banner features a red background with a laptop, a mouse, and a bowl of food. The 'Join Now' button is circled in yellow.

# DoorDash Sign-Up (cont.)

Once you have successfully joined the program you will see this confirmation page.

**Next, let's work on setting up your address information.**

1) Click on the DoorDash logo at the top of the screen.



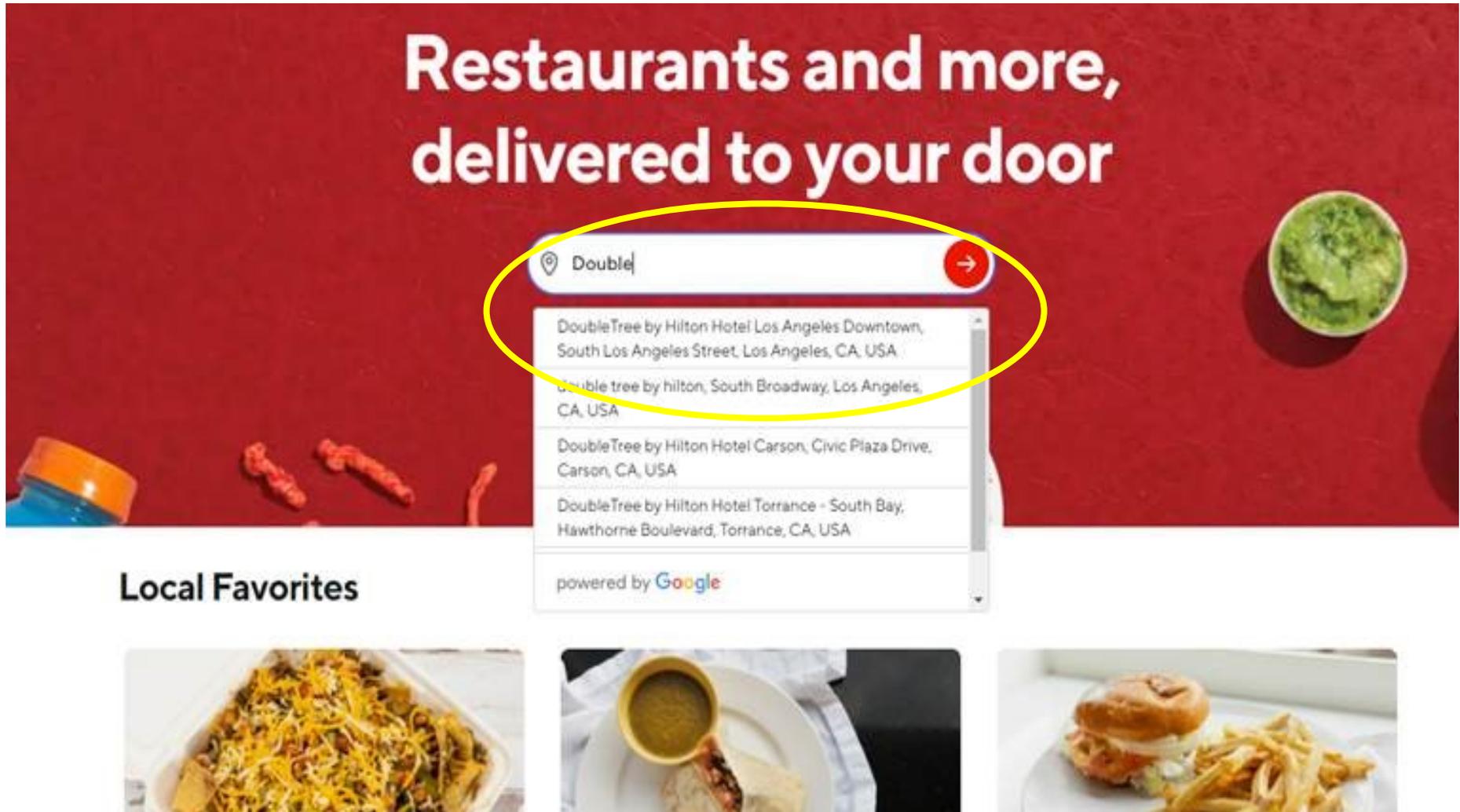
The screenshot shows a web browser window with the DoorDash website. The address bar shows the URL <https://www.doordash.com/benefits?join=true>. The DoorDash logo is circled in yellow. The main content area features a teal banner with the text "USC Covid Stipend Benefits" and an image of a meal. Below the banner is a green confirmation message: "Welcome Marquette, your benefits have been activated successfully!". Underneath, there is a section titled "Expensed Meal Budgets" with a link "See how it works". A table lists the budget details:

DT Iso	\$70 per day
Mon-Sun (12:00 AM-11:59 PM)	Valid until 6/30/2022
Any address of your choice	

The footer contains navigation links: "Get to Know Us" (About Us, Careers), "Let Us Help You" (Account Details, Order History), and "Doing Business" (Become a Dasher, Be a Partner Restaurant). There is also an "Available on the App Store" badge.

# DoorDash Sign-Up: Customize Address

2) Enter your address as the DoubleTree by Hilton on South Los Angeles Street. *Hint: If you type DoubleTree it will populate a list of hotel addresses.*



The image shows a screenshot of the DoorDash app interface. At the top, a red banner reads "Restaurants and more, delivered to your door". Below this is a search bar containing the text "Double". A yellow oval highlights the search bar and the dropdown menu below it. The dropdown menu lists several suggestions:

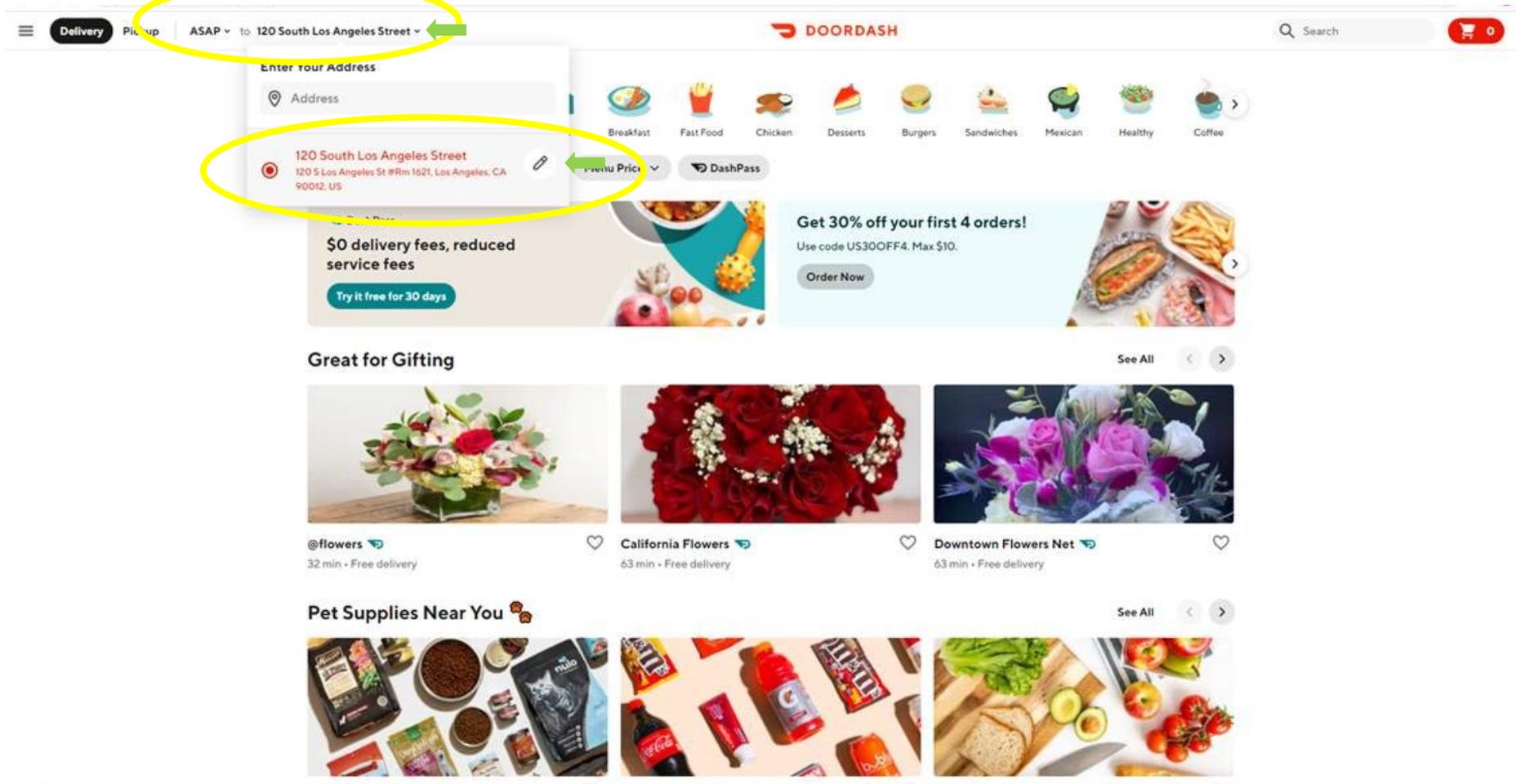
- DoubleTree by Hilton Hotel Los Angeles Downtown, South Los Angeles Street, Los Angeles, CA, USA
- Double tree by hilton, South Broadway, Los Angeles, CA, USA
- DoubleTree by Hilton Hotel Carson, Civic Plaza Drive, Carson, CA, USA
- DoubleTree by Hilton Hotel Torrance - South Bay, Hawthorne Boulevard, Torrance, CA, USA

At the bottom of the dropdown menu, it says "powered by Google". Below the search bar, there is a section titled "Local Favorites" with three images of food: a bowl of noodles, a bowl of soup, and a burger with fries.

# DoorDash Sign-Up: Customize Address (cont.)

3) Click the arrow next to the hotel address (120 South Los Angeles Street ) to expand the address window.

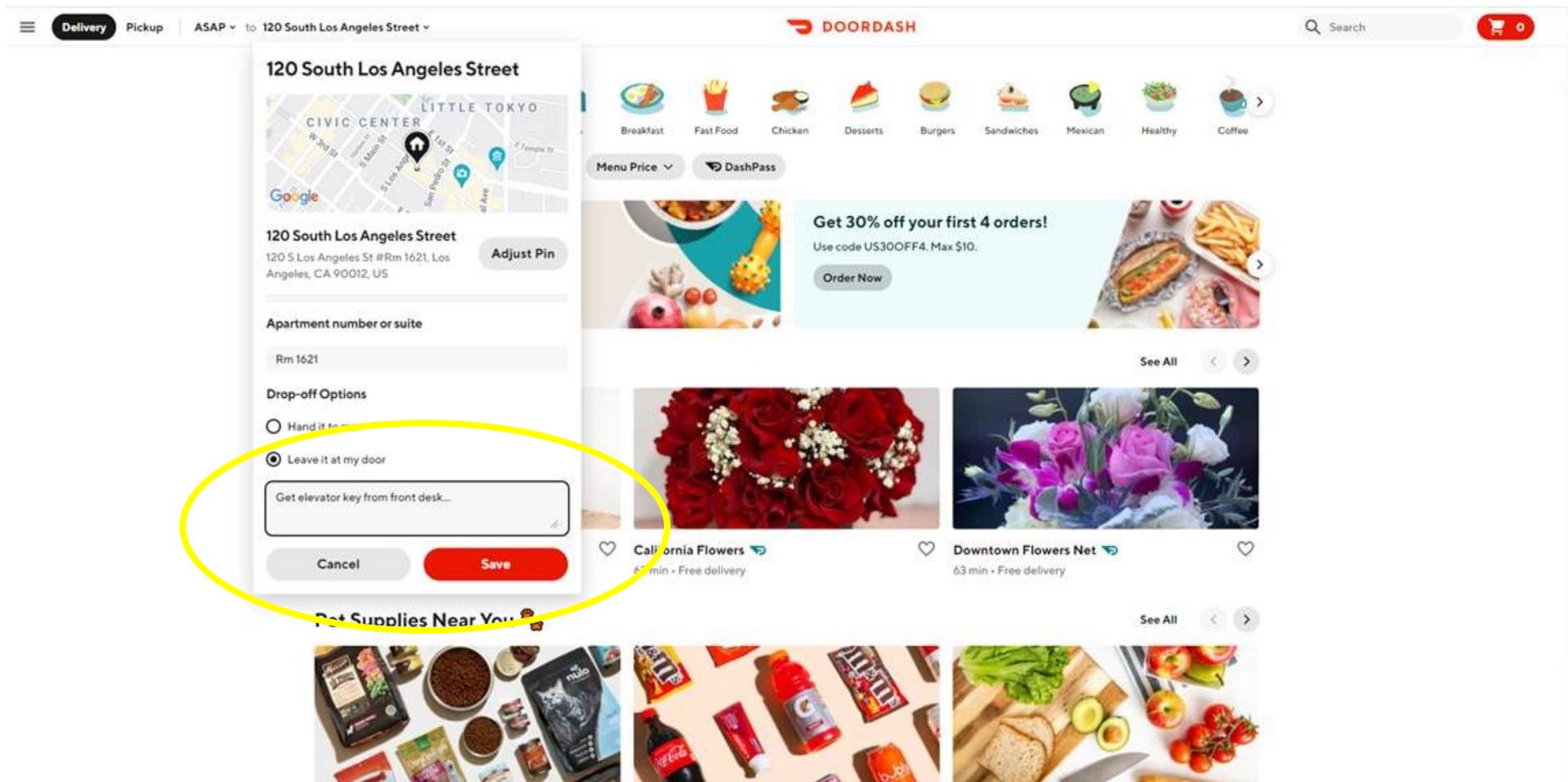
4) Click the pencil next to the address to customize the address options



# DoorDash Sign-Up: Customize Address (cont.)

5) Once the address window expands, click on **Leave it at my door**. In the text box below that option, enter the text: **“Tell the front desk you are here for a USC Guest, Room XXX. They will give you an elevator key.”** *Don't forget to enter your room number!*

6) Click **Save** when complete. **YOU ARE READY TO DOORDASH!!**



# DashPass Sign-up

Now let's add the Dash Pass! *This step is optional, but will reduce your delivery fees.*

1) Click the **Try it free for 30 days** button.

The screenshot shows the DoorDash website interface. At the top, there's a navigation bar with 'Delivery' selected, 'Pickup' as an option, and the address '120 South Los Angeles Street'. The DoorDash logo is on the right. Below the navigation bar is a horizontal menu of food categories: Convenience, Grocery, Alcohol, Offers, Breakfast, Fast Food, Chicken, Desserts, Burgers, Sandwiches, Mexican, Healthy, and Coffee. Underneath the categories are filters for 'Pickup', 'Over 4.5 ★', 'Under 30 min', 'Menu Price', and 'DashPass'. The main content area features a promotional banner for DashPass. The banner is split into two sections. The left section, which is circled in yellow, has a dark background and white text that reads '\$0 delivery fees, reduced service fees' with a 'Try it free for 30 days' button below it. The right section has a light blue background and white text that reads 'Get 30% off your first 4 orders!' with a sub-note 'Use code US30OFF4. Max \$10.' and an 'Order Now' button. Below the banner are two sections: 'Great for Gifting' and 'Pet Supplies Near You'. The 'Great for Gifting' section shows three flower bouquets from different vendors: @flowers (32 min - Free delivery), California Flowers (63 min - Free delivery), and Downtown Flowers Net (63 min - Free delivery). The 'Pet Supplies Near You' section shows various pet products like bags of kibble, bottles of water, and bags of treats.

# DashPass Sign-up (cont.)

2) Click **Try DASHPASS free for 1 month.**

3) Enter your payment details as required. ***Don't forget to cancel within 30 days!***

doordash.com/dashpass/?campaign\_id=e1db4267-1634-4bcd-86eb-a0a2656ad3bd

ASAP to 120 South Los Angeles Street

DOORDASH

Search

0

## DashPass

The best of your neighborhood, delivered for less

**Try DashPass free for 1 month**

- Save an average of \$4-5 per order.
- Look for the DashPass Logo to find 65388 eligible restaurants.
- Enjoy zero delivery fees and reduced service fees on orders over \$12.
- Free 1 month trial, \$9.99 monthly after. [easily cancel anytime.](#)

**Get to Know Us**  
About Us  
Careers  
Investors  
Company Blog  
Engineering Blog  
Merchant Blog

**Let Us Help You**  
Account Details  
Order History  
Help

**Doing Business**  
Become a Dasher  
Be a Partner Restaurant  
Get Dashers for Deliveries  
Get DoorDash for Work

Available on the App Store

GET IT ON Google Play